



Chateauguay Valley Teachers' Association

Association des Enseignants de Châteauguay Valley

CP 2 Ormstown BDP, Ormstown (Québec) J0S 1K0
514.726.7431 (mobile) • cvta@cvta-aecv.com • www.cvta-aecv.com

BULLETIN

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WELCOME BACK CVTA MEMBERS!!!

I hope that you were able to relax and enjoy some time with family and friends over the past few weeks. Now that we are back to work, I have included some points of interest in this message for the start-up of the new school year!

As you may have heard, the CVTA Executive Committee and the CVTA Representatives' Council voted at the end of last year to close the physical office space for the CVTA in Ste. Martine. With only one employee who is on the road a lot it didn't seem logical to continue to rent 900 ft² for that purpose. Therefore, for at least the 2017-2018 school year, I will work from a more "virtual" office, based mainly out of my house and on the road wherever I may be. This is forecasted to save CVTA members approximately \$8000 this school year which will enable us to keep our dues at one of the lowest rates in the province for longer than originally anticipated. I can still be contacted by phone or email the same ways and, as you will see in the header for this Bulletin, we now have a post office box in Ormstown. As always documents can also be sent via the NFSB internal mail service to Nick Ross, c/o CVTA.

Professional Improvement (T-PIC): It is extremely important that your **COMPLETE PIC** application (including explanatory documentation, signatures, etc.) is **RECEIVED** at the NFSB **BEFORE your conference/workshop or the first day of classes (for Part-Time Studies)**. As soon as you have registered for a workshop or course, get the PIC application form from your school/centre secretary, complete it, and get it to the HR Dept at the NFSB. For example: if you are taking a course at a university this Fall, get your application in ASAP, BEFORE the first day of class (within the next week)!!!

The new 2017-2018 PIC Handbook will be available shortly which contains a few updates...

Your Workload Parameters: Basically, a full-time workload is 32 hours per week in your school. Within those 32 hours are 27 hours in which the administration can assign you tasks if they wish. These tasks include teaching, remediation and supervision as well as other meetings with colleagues/departments/administration and maybe even meetings with parents. The other 5 hours are YOURS to determine which tasks/general duties YOU wish to perform in the building which should include things like preparation of courses and corrections. Please visit this link to access a short presentation on your Workload Parameters:

https://prezi.com/_jr4d50htjv5/teacher-workload-parameters/

CVTA Representatives' Council: In your schools and centres, please nominate and elect your CVTA Reps AS SOON AS POSSIBLE. Each school/centre is entitled to elect one CVTA Rep per 20 teachers (full-time, part-time, replacement, hourly) or fraction thereof. It is important to have these representatives attend the meetings of the Representatives' Council and then hold meetings in the schools/centres shortly thereafter to relay the information to the rest of the teaching staff. The names of the Reps should be sent (via email) to the CVTA office at cvta@cvta-aecv.com as soon as possible.

School Council: In your schools and centres, please nominate and elect your School Council members AS SOON AS POSSIBLE and send the names to the CVTA office at cvta@cvta-aecv.com as soon as possible. The School Council is THE ONLY legally representative body of teachers that is contractually obliged to be part of

the consultation and decision making in the schools and centres. Votes in “staff meetings” might be great for polling employees but DECISIONS are made by the School Council. School Council members should represent the views of the rest of the teachers and relay information back to them after School Council meetings in a timely fashion.

After your School Council has been formed, if you would like to have a workshop given at your school/centre regarding the operation of the School Council please contact the CVTA office!

Maximum Class Sizes:

	Franklin Heritage Gault Howick Ormstown	All other NFSB schools
Pre-k (4-year-olds)	17	17
k (5-year-olds)	19	19
1	20	22
2	20	24
3	20	26
4	20	26
5	20	26
6	20	26
Multigrade		
Pre-k/k	14	14
k/1	17	17
1/2	18	20
2/3	18	22
3/4	18	24
4/5	18	24
5/6	18	24

Secondary Maximum Class Sizes		
Sec I		28
Sec II		29
Sec III		32
Sec IV		32
Sec V		32

I have said enough and taken up enough of your time. As always, I have sent this email to a distribution list of all the known teachers in the NFSB. Inevitably, some have been missed. Please share this information/email amongst yourselves and tell anyone that was missed by accident (and new teachers) to drop a quick email to cvta@cvta-aecv.com with their email address and I will add it to the list!

Cheers,

Nick